



## **CHARGING & LETTING POLICY**

### **CHARGING**

The Governors are determined that no child should be excluded from any event because of the parents' inability to pay.

However, voluntary contributions will be requested towards the cost of:

- 1 baking ingredients
- 2 educational visits
- 3 entertainers and theatre companies visiting the school who charge for their services.
- 4 Rise and Shine activities

If insufficient contributions were received from parents the school would reserve the right to cancel, or proceed using monies from the School Fund.

Others charges that the school may make are:

1. Photocopies for any information requested under the Freedom of Information Act will be charged at 10p per sheet.
2. Personal photocopies to staff and any photocopies made by The Avenue Nursery or Kids Club will be charged at 8p per sheet black and white and 30p per sheet colour.
3. Personal telephone calls will be charged at 20p per minute.

### **LETTING**

Any lettings that take place out of school hours will only be undertaken following Derbyshire County Council guidelines and charges.

Applications for lettings in the first instance will be directed to the Clerk to the Governors who will pass the application to the resources committee for their consideration.

Long term lettings are reviewed annually by the finance committee, which reports their recommendations to the full governing body.

Any appeals on the level of charges will be considered in the first instance by the resources committee before reporting to the full governing body for their decision.