



ADMISSION POLICY

This is in line with Derbyshire County Council guidelines.

If the number of requests for places exceeds the admission limit set by Derbyshire County Council – currently 50 – the following criteria will be used to allocate places at the school.

- 1 Looked after children.
- 2 Children living in the normal area served by our school at the time of application and admission.
- 3 Children not living in the normal area served by the school but who have brothers or sisters attending the school at the time of their admission.
- 4 Other children whose parents request a place.

Age of Admission

Children who will be five years old between 1 September and 30 April will be admitted full-time from the beginning of the Autumn Term.

Children who will be five years old between 1 May and 31 August will be admitted either part-time from the beginning of the Autumn Term and full-time from the beginning of the Spring Term or full-time from the beginning of the Autumn Term, to be determined by the parent.

Admission Arrangements

Derbyshire County Council will make application forms available to school for distribution to interested parties. The forms can be returned via this school, directly to DCC Admissions and Appeals Team at Matlock, online at www.derbyshire.gov.uk/admissions or by phone by ringing Call Derbyshire on 01629 533190. All applications must be received by the closing date on the form.

There is an admission limit of 50 children admitted into our Reception Year which may allow a few places to children outside the catchment area, depending on numbers and category of application. Parents will be informed of the decision made by the admission team during March.

Visits by parents of prospective pupils

Parents who are considering sending their children to the school are welcome to visit.

Please ring and make an appointment so that there will be someone available to show you round the school and answer any queries.

Appeals

All parents who have been refused a place for their child will be notified of their right of appeal and of the procedure.

Date Adopted: March 2009

Reviewed Date: September 2009, September 2015

To be reviewed: September 2016